

State of Arkansas  
DEPARTMENT OF HUMAN SERVICES  
700 South Main Street  
P.O. Box 1437 / Slot W345  
Little Rock, AR 72203

### ADDENDUM 3

**TO:** All Addressed Vendors  
**FROM:** Office of Procurement  
**DATE:** August 1, 2025  
**SUBJECT:** 710-25-047 Placement and Residential Services

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The following change(s) to the above referenced RFQ have been made as designated below:

- ☒ Change of specification(s)
- ☐ Additional specification(s)
- ☐ Change of bid opening date and time
- ☐ Cancellation of bid
- ☒ Other

#### CHANGE OF SPECIFICATION

- Section 2.2.G.2 of the solicitation – **remove and replace** with the following:

Contractor must have a minimum of seven (7) years professional experience providing in-patient care specialized services. Contractor must be approved and licensed to operate to be able to provide in-patient medical services to severe-needs clients up to twenty-one (21) years of age, such as those with traumatic brain injuries, or other diagnoses that require a high-level of medical based care. Such services will vary depending on the needs of the client but can include: twenty-four (24) hour trachea care, suctioning, maintenance of gastric tube and feeds, bowel and bladder management (colostomy/ileostomy), and impaired communication and mobility. Contractor must provide documentation of this qualification in item #4 of Attachment B: Client History Form.

- Page 1: Delivery of Response Documents  
During open enrollment periods, response documents may be emailed to [DHS.OP.Solicitations@dhs.arkansas.gov](mailto:DHS.OP.Solicitations@dhs.arkansas.gov). Physical copies are not required.
- Section 1.8 Response Documents  
All required documentation may be delivered via email. If documents are emailed, additional copies are not required. A redacted copy may be submitted via email as well.

#### OTHER

- 710-25-047 Attachment B Client History Form – **remove and replace** with 710-25-047 Attachment B Client History Form Revision 1
- If you are currently enrolled as a qualified vendor for 710-25-047 for Placement and Residential Services and would like to renew, please submit a signed copy of this addendum via email to [DHS.OP.Solicitations@dhs.arkansas.gov](mailto:DHS.OP.Solicitations@dhs.arkansas.gov) prior to 4:00 pm August 31, 2025, under the same areas of expertise you originally submitted.

Please note the following:

- If you are renewing to be included on the Qualified Vendor Listing without any changes to the areas of expertise, please sign and return Addendum 3 only.
- If you're renewing and wish to add one or more areas of expertise, complete the Response Packet and provide all supporting documentation as stated in the solicitation.
- For new submissions, please submit all supporting documentation as stated in the solicitation, the Response Packet, and a signed Addendum 3. DHS will review all supporting documentation and provide confirmation once reviewed.

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The specifications by virtue of this addendum become a permanent addition to the above referenced RFQ. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions, please contact: Tamara DeBord, [DHS.OP.Solicitations@dhs.arkansas.gov](mailto:DHS.OP.Solicitations@dhs.arkansas.gov), (501) 683-5969.

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Vendor Signature

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Date

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Company